

# MANAGEMENT OF EMPLOYMENT CONTRACTING AND STAFF SEPARATION



- Are you aware of the legal repercussion resulting from not issuing proper contract to your employees?
- Are you aware of the New Regulations on Contracts?
- Does your Contract format suits your Industry?
- Are your terminations decision challenged by CMA or Labour court?

**Don't miss this three day training program that will answer all these questions with regard to Employment Circle from Recruitment to Termination**

Utilize this opportunity and meet with ATE gurus who are well versed with labour & employment matters together with accomplished HR Practitioners in Tanzania on this practical and result oriented training program scheduled to take place on 16th-18th May 2018 at The Tanga Beach Resort, Tanga.

## COURSE HIGHLIGHTS

- Challenges facing employers on handling of staff separation and employment contracting
- Terms & Types of employment contracts
- Best practices in formulation of employment contracts
- Forms and legal reasons for terminating employment
- Fair termination
- Termination pending criminal proceedings.
- The law in respect to termination, redundancy & insolvency
- Notice of termination
- Remedies of unfair termination and other incidents of termination
- Payment of terminal dues & benefits

## TARGET

- Top level Management and Line Managers
- HR Practitioners
- Disciplinary Committee members
- Workers' Union Representatives
- Consultants

## WHEN?

16th - 18th May 2018  
 from 08:30 A.M. - 04:30 P.M.

**The Tanga Beach Resort, Tanga**

## TRAINING METHODOLOGIES



"Productive and Cost conscious Employer promotes legitimate Employment circle from Employment Contracting to Termination of Employment."



## TRAINING COST

**Members:** TZS 700,000.00 per participant.

**Non-Members:** TZS 850,000.00 per participant.

Note: All fees are VAT Inclusive

The fee will cover tuition fees, training materials, refreshments, lunch and a Certificate of Competence.

**NB:** Kindly note that training fee has to be paid in advance by cheque or through Electronic Funds Transfer (EFT), or Cash Deposit at the Bank or at ATE offices in Dar es Salaam, Mwanza or Arusha.

## OUR BANK DETAILS

**Account Name:** Association of Tanzania Employers

**Account Number:** 011103015899

**Bank:** National Bank of Commerce Ltd

**Branch:** Corporate Branch, Dar es Salaam

**Swift Code:** NLCBPZTXXX

**NB:** When making payment, kindly indicate your company name, training title & participant name

## GROUP DISCOUNT



### Members and Non-Members

3 to 4 delegates - 5% discount

5 to 9 delegates - 10% discount

More than 10 delegates - 15% discount



We are also here to ease your burden of sending all officials away from business, kindly let us know if you would like us to deliver this training to your door steps and we will do a convenient arrangement for you.



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