

**TO ALL ATE MEMBERS**

**RE: NOTICE OF ANNUAL GENERAL MEETING (AGM)**

**YOU ARE CORDIALLY INFORMED THAT THE 62<sup>nd</sup> ANNUAL GENERAL MEETING OF THE ASSOCIATION OF TANZANIA EMPLOYERS SHALL BE HELD ON THURSDAY 24<sup>TH</sup> JUNE 2021, FROM 9:00AM. AT SERENA HOTEL - DAR ES SALAAM**

The AGM 2021 will be preceded by a High-Level Workshop on the **“Strengthening Investment and Business Climate in Tanzania for a Competitive Economy and sustainable job creation”**.

The Chief Guest will be **Hon. Godfrey Mwambe (MP), Minister of State in the PMO for Investment.**

**TENTATIVE AGENDA**

1. Opening of the Meeting
2. Adoption of the Agenda
3. Confirmation of the Minutes of the 61<sup>st</sup> Annual General Meeting
4. Matters arising from Minutes of the Last Meeting
5. Annual Report 2020
6. Approval of the Audited Accounts for 2020
7. Appointment of the Auditors for 2021
8. Amendment of the Constitution
9. AOB
10. Closing of the Meeting

Members are requested to confirm their attendance as soon as possible with the Secretariat of the Association of Tanzania Employers by e-mail; telephone or letter.

Members who will not be able to attend are required to appoint proxies. All proxy forms shall be duly signed and affixed with revenue stamps of TZS 500, and must reach the ATE Secretariat at least 24 hours and for Lake Zone and Northern Zone 48 hours before The Annual General Meeting starts.

The Form to be filled is as below:-

I..... of Post Office Box ..... being a member of the Association of Tanzania Employers (ATE) hereby appoint..... of Post Office Box ..... a member, as my proxy to vote for me on my behalf at the Annual/Special General Meeting of the Association to be held on ..... and at any adjournment thereof.

Signed this .....day of ..... 20.....

“Signature and Stamp of Appointer”

**By Order of the Management Board**



**Dr. Aggrey K. Mlimuka**

**EXECUTIVE DIRECTOR & SECRETARY GENERAL**

**DAR ES SALAAM,**

**31<sup>st</sup> May 2021**