

MANAGEMENT OF EMPLOYMENT CONTRACTS AND TERMINATION OF EMPLOYMENT

12th - 14th June 2019 at Dar es Salaam



The programme aims at imparting relevant skills in managing employee contracts & staff redundancy or separation, terms of employment, rights & obligations, staff termination, redundancy process & the law, discipline management, payment of staff terminal benefits

COURSE HIGHLIGHTS

- Challenges facing employers on handling of staff separation and employment contracting
- Terms & types of employment contracts
- Best practices in formulation of employment contracts
- Forms and legal reasons for terminating employment
- Fair termination
- Termination pending criminal proceedings
- The law in respect to termination, redundancy & insolvency
- Notice of termination
- Remedies of unfair termination and other incidents of termination
- Payment of terminal dues & benefits
- Retrenchment Procedures

TARGET

- Top level Management and Line Managers
- HR Practitioners
- Disciplinary Committee members
- Workers' Union Representatives
- Consultants

WHEN?

12th - 14th June 2019
from 08:30 A.M. - 04:30 P.M.

WHERE?

Dar es Salaam



TRAINING COST

Members: TZS 700,000.00 per participant.

Non-Members: TZS 850,000.00 per participant.

Note: All fees are VAT Inclusive

The fee will cover tuition fees, training materials, refreshments, lunch and a Certificate of Competence.

NB: Kindly note that training fee has to be paid in advance by cheque or through Electronic Funds Transfer (EFT), or Cash Deposit at the Bank or at ATE offices in Dar es Salaam, Mwanza or Arusha.

OUR BANK DETAILS

Account Name: Association of Tanzania Employers

Account Number: 011103015899

Bank: National Bank of Commerce Ltd

Branch: Corporate Branch, Dar es Salaam

Swift Code: NLCBPZTXXX

NB: When making payment, kindly indicate your company name, training title & participant name

GROUP DISCOUNT



Members and Non-Members

3 to 4 delegates - 5% discount

5 to 9 delegates - 10% discount

More than 10 delegates - 15% discount



We are also here to ease your burden of sending all officials away from business, kindly let us know if you would like us to deliver this training to your door steps and we will do a convenient arrangement for you.



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