

# WORKPLACE MEDIATION FOR HARMONIOUS INDUSTRIAL RELATIONS

17th – 18th March 2022 at Holiday Inn-Dar es Salaam



**This course provides the benefit of mediation at workplace for productivity; skills needed to mediate and aspects of good mediation. Attend this programme to save your organisation from disputes that are costly for the business.**

## **COURSE HIGHLIGHTS**

- Overview of Workplace Dispute and its prevention
- Defining Mediation
- Benefits of Mediation
- Mediation Compared to Other Processes on Industrial Harmony
- Mediation Range of Skills and Techniques
- Laundering Language
- Mediation Process
- Policy for Mediation Process
- Arbitration Adjudication Process

## **WHO CAN ATTEND?**

- HR Practitioners
- Industrial Relations Managers
- Employee Relations Manager
- Trade Union Officials/ Representatives
- Supervisors/ Line Managers
- In-house Lawyers

## **VENUE & DATES**

17th – 18th March 2022 at  
Holiday Inn-Dar es Salaam



## COST:

**Members:** TZS 500,000/- per participant

**Non-members:** TZS 650,000/- per participant

**Note:** All fees are VAT Inclusive

The fee will cover tuition fee, training materials, refreshments, lunch and a certificate of competence.

NB: Kindly note that training fee has to be paid in advance by cheque or through Electronic Funds Transfer (EFT), or Cash Deposit at the Bank or at ATE offices in Dar es Salaam, Mwanza or Arusha.

## OUR BANK DETAILS

**Account Name:** Association of Tanzania Employers

**Account Number:** 011103015899

**Bank:** National Bank of Commerce Ltd

**Branch:** Corporate Branch, Dar es Salaam

NB: When making payment, kindly indicate your company name, training title & participant name.

Training registration form should be received at least **1 week prior** the training date.

Up to  
15%  
Discount


### Members and Non-members


- 3 to 4 delegates - 5% discount
- 5 to 9 delegates - 10% discount
- 10 and above delegates - 15% discount

### In-house Programmes

"We are also here to ease your burden of sending all officials away from business, kindly let us know if you would like us to deliver this training to your doorsteps and we will do a convenient arrangement for you."

Contact Us →

 Mobile: 0683932308, 0682429292 or 0787080412

 Telephone: +255 22 2780022/23

 E-mails: [training@ate.or.tz](mailto:training@ate.or.tz)

# ATE TRAINING REGISTRATION FORM

Please complete this form and email it back to training@ate.or.tz or

## APPLICANT'S DETAILS:

Programme Title: .....  
Starting Date: ..... Ending Date:..... Organisation/Company: .....  
Address/Location: .....

## DELEGATES INFORMATION

Please provide details as you wish it to appear on your table tag and on your Certificate of attendance

1. Name: ..... Position: .....  
Email: ..... Mobile: .....

2. Name: ..... Position: .....  
Email: ..... Mobile: .....

3. Name: ..... Position: .....  
Email: ..... Mobile: .....

4. Name: ..... Position: .....  
Email: ..... Mobile: .....

ASSOCIATION OF TANZANIA EMPLOYERS

## BRIEF EXPECTATIONS:

.....  
.....  
*Employers' Choice*

## EMPLOYER/SPONSOR COMMENTS:

I ..... in my capacity as ..... nominate  
..... to attend the above programme and I commit my Organization to pay to  
ATE the total programme fee of TZS ..... on .....

.....  
(Signature of Nominating/Authorizing Officer)

.....  
(Dates and Official Stamp)

## PAYMENT

Make payment to:  
Account Name: Association of Tanzania Employers  
Account Number: 011103015899  
Bank: National Bank of Commerce Ltd  
Branch: Corporate Branch, Dar es Salaam  
Swift Code: NLCBTZTX