

MANAGING WORKPLACE MATTERS DURING & AFTER COVID-19

30th March 2022 at Holiday Inn-Dar es Salaam



OVERVIEW

This course will provide practical experience and examples on how to manage workplace matters during and after the Covid19 crisis, analysis of Labour Laws and lacunas in making business sustainable.

COURSE HIGHLIGHTS

- Overview of the Covid19 Impact
- Best Practices
- Future of Work
- Work from Home Policy
- Managing Discipline Remotely
- Managing Challenges of Remote Working
- Managing Performance & Productivity Remotely
- Managing Employees returning back to Work

TARGETED AUDIENCE

- Line Managers
- General Managers
- HR Managers/Senior officers
- Talent Specialists
- Related officials dealing with company performance & productivity

SCHEDULE

30th March 2022
at Holiday Inn-Dar es Salaam

HOW MUCH?

Members: TZS 300,000/= per participant

Non-Members: TZS 450,000/= per participant

Note: All fees are VAT Inclusive

The fee will cover tuition fees, training materials, refreshments, lunch and a Certificate of Competence.

NB: Kindly note that training fee has to be paid in advance by cheque or through Electronic Funds Transfer (EFT), or Cash Deposit at the Bank or at ATE offices in Dar es Salaam, Mwanza and Arusha.

OUR BANK DETAILS

Account Name: Association of Tanzania Employers

Account Number: 011103015899

Bank: National Bank of Commerce Ltd

Branch: Corporate Branch, Dar es Salaam

Swift Code: NLCBTZTX

NB: When making payment, kindly indicate your company name, training title & participant name
Training registration form should be received at least 1 week prior to the training date

Up to
15%
Discount

Members and Non-members

- 3 to 4 delegates - 5% discount
- 5 to 9 delegates - 10% discount
- 10 and above delegates - 15% discount

In-house Programmes

"We are also here to ease your burden of sending all officials away from business, kindly let us know if you would like us to deliver this training to your doorsteps and we will do a convenient arrangement for you."

Contact Us →

Mobile: 0683 932 308; 0682 429 292 or 0787 080 412

Telephone: +255 22 2780022/23

Emails: training@ate.or.tz

visit www.ate.or.tz/training for online registration

ATE TRAINING REGISTRATION FORM

Please complete this form and email it back to training@ate.or.tz

APPLICANT'S DETAILS:

Programme Title:

Starting Date: Ending Date:.....

Organisation/Company: Address/Location:

DELEGATES INFORMATION

Please provide details as you wish it to appear on your table tag and on your Certificate of attendance

1. Name: Position:

Email: Mobile:

2. Name: Position:

Email: Mobile:

3. Name: Position:

Email: Mobile:

4. Name: Position:

Email: Mobile:

ASSOCIATION OF TANZANIA EMPLOYERS

BRIEF EXPECTATIONS:

.....
.....
Employers' Choice

EMPLOYER/SPONSOR COMMENTS:

I in my capacity as nominate
..... to attend the above programme and I commit my Organization to pay to
ATE the total programme fee of TZS on

.....
(Signature of Nominating/Authorizing Officer)

.....
(Dates and Official Stamp)

PAYMENT

Make payment to:

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